

FRANCESTOWN HERITAGE COMMISSION
Minutes of August 11, 2012 Meeting

Present: Maureen vonRosenvinge, Barbara Caskie, BJ Carbee, Michele Ferencsik,
Elly Miles, Diane Curran

Absent with explanation: Betsy Hardwick

Absent without explanation: Becky Meattey

Maureen opened the meeting. It was agreed that Michele Ferencsik will serve as a permanent alternate for Becky Meattey.

Minutes for the July 2012 meetings of July 14, July 21 and July 28 were approved with the following correction: Diane Curran was present at the July 14 meeting.

Labor Day tours of the Town Hall were discussed. It was agreed that Maureen would lead tours from 11 AM to 1 PM of the 1st and 2nd floors only and Barbara would assist her. Anyone wishing to tour the basement or the attic would be invited to make an appointment to do so. BJ suggested blocking access to off-limits areas for safety purposes. Maureen brought up the benefits of having a handout for the tour participants to take away with them. Elly will do a draft and email to the Commission members for input. BJ volunteered to reproduce the final version of the handout.

Maureen reported that the Moose Plate Grant application was denied. Some factors cited were lack of proof of significant need for funding and strong documentation of community interest. Since these areas were well covered in the application, Maureen will follow up to check on the discrepancies. She was encouraged to and will also apply again for a Moose Plate Grant.

The application for the LCHIP Grant Round 11 is in process. The application request will be for a maximum of \$20K to \$25K which Maureen's research indicated would be regarded as an amount considered reasonable for consideration. She will mail a breakdown of the budget supporting this amount to the Commission members.

Diane Curran said that Steve Griffin has taken charge of the architectural aspects of the report preparation for the Town Hall Study Group . He will be working with Greg Cope after the basics are completed.

Maureen confirmed that the RFPs have been mailed to three people: Susan Phillips Hungerford of Peterborough recommended by Henry Kunhardt and Sarah Pyle, Rick Monohan (also of Peterborough), and Mike Petrovick. The RFPs request floor layouts with each floor as a stand alone project and exterior elevations. The Commission hopes to receive various ideas for consideration for this phase of the work. The conceptual designs are due Thursday, August 23rd, and the Commission will meet in special session at 3 PM on Friday, August 24th to consider the results.

Maureen distributed copies of the Thulander discs with the proviso that they were to be used for study purposes only by the Commission members.

Maureen stated that the red binder containing photos and descriptions of property submitted for the State Register is missing from the Commission records at the Town Offices. Diane Curran said there were originally two sets of photos, one for the Town and one for the State. None of the Commission members gave anyone permission to borrow this material. BJ suggested the need for a locked filing cabinet to store Commission data and Michele said she would look into obtaining one.

Suggestions for inclusion in the Commission article for the next issue of The Frankestown News included the selection of Glen Dodge for the king truss construction, the Moose Plate Grant, status of the LCHIP Grant Round 11, the missing files, the RFP, and the Labor Day tours.

The next regular meeting will be September 8, 2012 at 9 AM.

The meeting adjourned at 9:55 AM.

Respectfully submitted,

Elly Miles