

FRANCESTOWN HERITAGE COMMISSION
Minutes of March 7, 2015 Meeting

Present: BJ Carbee, Barbara Caskie, Michele Ferencsik, Elly Miles
Excused: Diane Curran, Lisa Stewart
Others: Lisa Bourbeau, Scott Carbee, Polly Freese, Mary Lindstrom,
Warren Kiblin

The meeting was called to order at 9:10 AM.

Motion made by Michele, seconded by BJ, to approve the minutes of the February 7, 2015 Heritage Commission meeting as written. All in favor.

Michele moved the Treasurer's Report be accepted. Seconded by BJ. All in favor.

It was noted that other commitments had prevented any ex officio representation for several meetings. The question was raised concerning the lack of any adopted rules and procedures although drafts begun by prior Commission members are available. It was decided the April meeting would focus on election of officers, rules and procedures.

Pursuant to discussion at the 2/7/15 Commission meeting, Michele said she wanted to consult an attorney and to use funds from the \$25,000 donated to the Heritage Fund in 2012 as seed money. She said the donor had been consulted and concurs with the request and purpose. Michele moved to use an amount not to exceed \$5,000.00 from the Heritage Fund to retain legal counsel to clarify the Commission's authority and responsibilities as stated in the RSAs. Seconded by BJ. All in favor.

The Commission agreed to do a complete inventory of Town Hall contents by 5/31/15 in anticipation of preservation and storage requirements.

It was agreed to attach to this meeting's minutes design-related correspondence requested from Mike Petrovick by Lisa Stewart. In view of LCHIP's commitment to preservation of historic use, Lisa also requested Commission approval to contact Elizabeth Muzzy (State Consultant on Community Preservation) and LCHIP to discuss waivers for historic buildings. Michele moved that Lisa Stewart contact Jenna Lapachinski at LCHIP and Elizabeth Muzzy and report to the Heritage Commission with definitive answers to these questions of first floor space and ADA compliance. Seconded by Barbara. All in favor.

Elly summarized her communication with Margot Horn re the Commission website. The domain is registered through January 2016. Since the hosting company is in the process of closing, Margot will save and store retrievable files and will donate her services to set up a new site. All agreed that it would be beneficial to have an independent site with links to the Friends Facebook page and the Town's site to have maximum exposure for fundraising purposes. BJ and the Commission will consider content and work with Margot this summer after Margot completes other commitments.

The Commission and Friends will have a table in the FES lobby at Town Meeting. Town Hall mugs and t-shirts will be for sale. A brochure detailing progress with the Town Hall project and upcoming Friends events will be available.

The next regular meeting of the Heritage Commission will be April 11, 2015 at 9 AM.

The meeting adjourned at 10:45 AM.

Respectfully submitted by Elly Miles