

George Holmes Bixby Memorial Library: **Minutes, Board of Trustees Meeting, March 14, 2013**

In Attendance: Nancy Hibbard, Chair; Gloria Normile, Secretary; Cathy Gombas, Treasurer; Paul Lawrence, Kelly Marshall, Deb. Rogers, Trustees; Mike Petrovick, Alternate; Carol Brock, Library Director, Mary Farrell, Children's Librarian and Polly Freese, Public.

On Motions made, Seconded and Passed:

- To Accept the **Minutes of Feb. 7, 2013**
- to accept the **Treasurer's Report of Feb 7, 2013** (Reports are attached)
- to use the **proceeds from the sale of the 2013 Calendars** to pay for the repair and restoration of the front door and the fan light. (Mike Petrovick will get a second estimate for this work.)

Announcements from the Chair

The Trustees of the Trust Fund have issued the Library a check for \$31.09, representing the annual interest on the Library Trusts

- The Chair congratulated Paul Lawrence on his election as Trustee
- The Chair would like to go shopping with Carol for Library furniture. This was agreeable to all present.

Librarian's Reports

- Budget Report and 13 Month Revolving Stats are attached.
- There was a clerical error in the Town Report on the number of Library patrons. Carol has issued a correction
- The drainage issue has still not been resolved. Carol will address that with Adrian Pinney when he visits tomorrow
- The bathroom in the Children's Library is clogged yet again. A discussion ensued on what to do. It was decided to have the toilet unclogged and use it again for now, except when there are large events being held in the children's (downstairs) area. The trustees will meanwhile pursue a more permanent solution. Mike suggested a special "pump up" system be installed.
- Carol will be away the week of May 12th, 2013.
- April 13th is the Cupcake Fundraiser. All were encouraged to attend.
- The Attic Issue: The attic needs to be cleaned up and cleared out. It is currently a fire hazard. Board of Trustee members agreed to do this job. Mike will preview the area beforehand.
- Carol will let the Trustees know about the status of the state-of-the-art copy machine which is currently on loan to the Library from the Selectmen's Office.

Review Policy Section 8.2 Nancy pointed out that this section of the Library Policies needed to be "cleaned up."

Paul Lawrence reported on the cost of a "Celebrating 90 Years" banner. Sterling Business in Peterborough will charge ca. \$250 for a banner approximately 12' X 4'.

Peter Kostecki Donation: Peter has left the Library \$7,598.02. The specifications of RSA 202-A:4-c must be adhered to. Accordingly, there will be a public meeting, with proper public notice, to accept and use this money. This will be done before the April meeting

of the Library Board of Trustees. Cathy will acknowledge receipt to Jim Bosman of the check.

Public Comment: Polly recommended the Miller brothers as plumbers.

The meeting was adjourned at 8:35PM

Respectfully submitted,
Gloria Normile, Secretary