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**MEMORANDUM - OFFICE OF THE BOARD OF SELECTMEN**

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**TO:** Board of Selectmen  
**FROM:** Michael Branley, Town Administrator  
**RE:** Weekly Update  
**DATE:** September 20, 2013  
**CC:**

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**Next Board of Selectmen business meeting Monday September 23<sup>rd</sup> at 6:30 p.m.**

This week Wendy attended training courses on Tuesday and Thursday so I spent more time than usual assisting residents in the office and on the phone.

Tuesday afternoon Dave and I visited Crotched Mountain Rehabilitation in response to the discovery of their waste water treatment facility on land in Francestown. Dave is currently working on valuing the property, although based on their costs for the facility it appears to safely be worth several million dollars. Upon consideration, both Dave and Town Counsel agree that the Town has a strong case to send them a tax bill for the assessed value of this property. While next year they may apply for a tax exemption, they failed to meet the 2013 tax year deadline of April 1. I will update you when Dave has developed a value for the property and we can go from there. The Fire Department is working on providing this property with an address for emergency purposes.

At your request, I did some follow up research on the Northeast Resource Recovery Association. When I asked NRRA about our ability to reach someone for potential hauls or other issues on the weekend I was given the cell phone numbers for two people with Naughton & Son from Bradford (NRRA's subcontractor who would actually be doing our waste hauling) and our NRRA member services representative. In addition, we would in a sense receive double coverage because if Naughton fails to meet our expectation or respond to us, NRRA is still responsible to find someone to provide the service. We would get the best of both worlds by having a local contactor to deal with on a day-to-day basis, with also the back-up support of a larger organization. I also spoke to the Hillsborough Transfer Station Manager who has used NRRA and Naughton for many years. He stated both are excellent to work with and are quick to resolve any issues. Based on this additional information, I recommend you award the total contract for all services to NRRA.

On Friday I spoke to Francestown Village Water Company President Dennis Orsi, he needs some time to prepare his case and is planning to attend the Board's meeting on October 14<sup>th</sup>.

I put together and distributed my memo to all departments regarding the budget process and the department request sheets on Friday.