
MEMORANDUM - OFFICE OF THE BOARD OF SELECTMEN

TO: Board of Selectmen
FROM: Michael Branley, Town Administrator
RE: Weekly Update
DATE: September 6, 2013
CC:

Next Board of Selectmen business meeting Monday September 9th at 6:30 p.m.

With the Labor Day holiday on Monday and a vacation day on Thursday, this week was a relatively short one for me. I had some follow-up conversations with a few of the solid waste disposal proposers and had one revision based on a lower cost alternative. I spent a good amount of my time this week preparing the spreadsheet and memo that summarize this information, which I sent out to you and Becky under a separate cover.

I processed our August reporting to the New Hampshire Retirement System and handled what you will see is a very large number of invoices. We had the carpets downstairs in the Town Offices cleaned on Thursday by the company that cleaned the Town Hall. When looking at that carpet both before and after it was cleaned it is clear to me that it is near the end of its useful life. We may want to begin thinking about what we would like to do with the flooring down there.

When the Town's septic tanks were pumped last week the vendor stated he believed the system at the Annex may be due to be replaced. Since it was freshly pumped I asked the Millers to take a look and give us a second opinion. Rick's response was: "Checked tank on 8/27/2013. Tank is smaller than today's standards, but is in fairly good shape. Inlet and outlet baffles are okay. With the limited use that it gets, it should be fine." Based on the Board philosophy of trying not to put money into this building unnecessarily, I assume you do not want to get proposals for a replacement system, however I wanted to leave that decision to you.

As you all are probably aware we have been having some alarm issues related to the Thulander Building since more people have been in and out of that building. I believe we have it set up to figure out very soon if the issue has been with Capitol Alarm or a user error.