
MEMORANDUM - OFFICE OF THE BOARD OF SELECTMEN

TO: Board of Selectmen
FROM: Michael Branley, Town Administrator
RE: Weekly Update
DATE: April 4, 2015
CC:

Next Board of Selectmen meeting Monday 4/6 at 6:30 p.m.

The week I spent a lot of my “free” time wrapping up a time consuming right-to-know request reviewing and redacting documents.

I received from Town Counsel a revised draft of our lease with the Humphreys for the Town Beach property with the few revisions we discussed – a modest increase in the annual rent and granting the Town a right of refusal if the owners choose to sell the property. Friday I spoke to Keith and sent the draft off to the Humphreys for their review with a brief cover letter outlining the changes.

Gary, CLD, Town Counsel, and I have been working on wrapping up the easements necessary for the two bridge projects planned for this year. We are planning to post the invitation to bid this coming Monday with bids due near the end of April.

On Wednesday we had our second owner’s rep meeting and had two new candidates attend. Proposals are now due 4/8.

The front computer at the police station is having issues and may no longer be usable. Fred and Steve are in the process of determining if they can get by for the time being using the middle room “booking” computer and the rear room “server” computer, which is slated to be replaced this year. On Friday Bob Barry from Primex sent me a draft of their risk assessment of the police department. At his request I reviewed it and provided a couple of minor factual corrections and he indicated he will send over a final draft soon. Steve is coming in Monday to go over the background checks with you for the prospective part-time officers on Monday.

We have received confirmation that the President approved the disaster declaration for our area for the January blizzard JUNO. As such I will attend a mandatory meeting the week of 4/13 and we will request reimbursement for our expenses, which we had estimated for the preliminary damage assessment at \$16,800 (75% reimbursement would be \$12,600). I also worked on our rebate application to Eversource for the new furnaces at the Fire Station.