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**MEMORANDUM - OFFICE OF THE BOARD OF SELECTMEN**

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**TO:** Board of Selectmen  
**FROM:** Michael Branley, Town Administrator  
**RE:** Weekly Update  
**DATE:** January 12, 2014  
**CC:**

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**Next Board of Selectmen meeting 1/13 at 4:30 p.m.**

**REMINDER: You are performing performance reviews Monday starting at 4:30 p.m. and Thursday at 4:30 p.m.**

This week was a long and busy one as we continued working on end of the quarter and year tasks/reports in addition to continuing to prepare for Town Meeting. I filed the 4<sup>th</sup> quarter 941 report to the IRS and our December NHRS report. I spoke to our bond counsel regarding the Town Hall project bond and sent you those options in a separate memo. I put together the personnel evaluation forms and relevant documents for you for the evaluations to be conducted this week. I also prepared for my own evaluation.

On Tuesday I attended the Planning Board meeting where there was a discussion regarding bridge statuses and our replacement plan included in the CIP. It appears at this time based on the inspection report provided by NH DOT for Juniper Hill Road that it makes sense to continue with our plan of replacing that in 2015 through the state bridge aid program. In addition, at that meeting the Planning Board voted unanimously to recommend a change to the Southern Region and to be a dues paying member of the Regional Planning Commission. I have also asked Betsy to request a recommendation from the Conservation Commission at their next meeting for you to consider.

After speaking with George Cilley I spoke to our member services representative and the executive director of NRRRA regarding the situation with the recyclables. They took responsibility and apologized for the failure to haul our recyclables and stated it was due to “a perfect storm of factors.” They have agreed to provide us with an additional full sized roll-off for mixed paper for this time of year next year to mitigate the high volume. George assures me that minimal cardboard went into the compactor.

On Thursday Dave and I met with Dennis Orsi of the Frankestown Village Water Company to discuss a possible local resolution to our appeal slated for the Board of Tax and Land Appeals on January 30<sup>th</sup>. While there is still a difference of opinion on some matters, we made a lot of progress and I believe we will be in a position to come to a settlement. I will give you more details tomorrow. In addition, Dave and I met with Greg Heyn from the Department of Revenue

Administration to discuss our revaluation and our assessment review scheduled for this year. Mr. Heyn needs to attend one of your upcoming meetings, likely in February, to discuss the assessment review with the Board as the Town's assessing officials. Also, I spoke to Allan Treadwell and he will attend your next meeting with the BAC to discuss the file server on the 27<sup>th</sup>. Francestown's School Board representative Stewart Brock and other ConVal officials have also requested to attend that meeting to provide information on the School budget and answer any questions.