
MEMORANDUM - OFFICE OF THE BOARD OF SELECTMEN

TO: Board of Selectmen
FROM: Michael Branley, Town Administrator
RE: Weekly Update
DATE: August 16, 2014
CC:

Next Board of Selectmen meeting Tuesday 8/19 at 6:00 p.m.

REMINDER: Because you are not meeting Monday night I need you to stop by the Town Offices between Monday at noon and Tuesday morning to sign the manifests.

I got all of the documents for the Mooseplate grant organized and sent off to the state Tuesday morning. A lot of my time this week was spent working on bank reconciliations in preparation for the auditors, who came on Thursday to audit the Tax Collector's accounts and our accounting of them. Everything checked out and there were no major issues. Also on Tuesday I met with Given Masonry and he has provided us with an estimate for the work on the library chimneys. I am hoping you select a contractor at your meeting on 8/25.

I got specs for the horse sheds sent out with prices due back before your next meeting. I also put together an RFP for realtor services to assist us with marketing the tax deeded lot on East Road and got it posted. On Wednesday we opened the proposals we received for Scoby Road Bridge. We received proposals from Hansen Bridge and M.A. Beane Associates. The proposals are on your table for you to review and Gary is planning to attend your meeting on 8/25 to discuss them.

On Thursday Sarah Pyle and I met with Jack Munn from Southern Regional Planning Commission to discuss the master plan update.

This coming Wednesday we have our meetings with the state to discuss any environmental concerns regarding the proposed bridge projects on Woodward Hill Road and Juniper Hill Road.